



Meeting Minutes  
May 5, 2010

Attendees: 27 Alicia Andrews, Dave Andrews, Bill Baugh, Cheryl Baugh, Peter Block, Julia Britton, Seth Britton, Ruben Cruz, Greg Ervin, Pat Ezard, David Halladey, Bruce Harmon, Clint Ipock, Mark Koeppe, Tina Koeppe, Bonnie Mueller, Dan Mullin, Jim Mueller, Jennifer Ocker, Rob Ocker, Catherine Reid, Peggy Steck, Robert Steck, Tim Steck, Deborah Thompson, Bren Wamsley, Lorin Wamsley

President, Ruben Cruz called the meeting to order at 7:15 p.m.  
Secretary, Bren Wamsley read the April 7th minutes. They were approved as read.  
Treasurer, Jim Mueller presented the Treasurers' report and it was approved as presented.

## **Old Business**

### Venue Update

Lorin Wamsley reported that the Coburg site was approved. He requested any equipment on the pavement be moved to the gravel area. Guaranty said they would take care of that. Valley River Center was contacted and informed of our venue change for the June event. They were fine with that and are welcome back at any time.

### Test and Tune Recap

Alicia Andrews reported it was a lot of fun. Ruben Cruz thanked Alicia and Dave Halladey for chairing the event. Alicia indicated many of the participants were novices at IceBreaker and were not aware of how to do worker positions. This is just something to note for the future. On-site training may be necessary at this event.

### Event 1 and 2 Recap

David Halladey reported it was a lot of fun and wanted to thank everyone who contributed during the event. Jim Mueller stated the drivers meetings were on time and the meeting we had prior to the event helped define roles.

## **New Business**

### Event 3 and 4 Planning

Jennifer Ocker covered the following:

1. The course design will be done by Alicia and Dave Andrews
2. Ruben Cruz has ordered porta-potties, but will have an additional unit delivered
3. Dave Andrews will tow the registration trailer and Catherine Reid the timing trailer. Trailers can be delivered Tuesday, June 1<sup>st</sup> or Thursday, June 3<sup>rd</sup>.
4. Tim Steck will bring the timing equipment
5. Lorin Wamsley and Dave Andrews will map the site
6. Lorin Wamsley suggested the course setup should be Thursday, June 3<sup>rd</sup>. Be there by 5:30 p.m.
7. Dave Andrews will purchase water
8. Lorin Wamsley will order site sweeping

Lorin Wamsley stated we need to be prepared for more attendance at this event due to the larger expanse of asphalt. We need additional cones, course maps, signage, caution tape, supplies for registration, and for tech. Expect longer lines for registration and tech. Ruben Cruz will order bleachers if determined necessary. Jim Mueller requested that Lorin email the information about "additional insured" for the insurance binder. Bonnie Mueller will purchase 100 new cones.

Alicia Andrews noted that at events 1 and 2 the generators were maxed out and equipment required reset. Ruben Cruz recapped a lengthy discussion. We need to:

1. Identify our power loads
2. Determine our actual needs
3. Purchase extra generator if necessary
4. Identify existing extension cords and determine need for heavier gauge and shorter cords
5. Purchase backup for TV/DVD

Alicia Andrews indicated that our caution road signs need to be moved inside the gates on Saturday nights.

#### Lemons Race

Bonnie Mueller reminded of the Lemons Race in Willows, CA that Bonnie and Lorin Mueller and Ruben Cruz and Lorin Mueller and Jennifer Ocker will be participating in this coming weekend. Stories and pictures to follow.

#### Larison

Bonnie Mueller thanked Alicia Andrews, Jennifer Ocker, and Tim and Peggy Steck for volunteering to help. The following was covered:

1. Mike Baker will be catering the event
2. Alicia Andrews coordinated with the Oakridge Pizza Parlor for the Saturday night party
3. Jennifer Ocker lined up the ambulance
4. Bonnie has secured permission to use the hill from the Forest Service.
5. Tim and Peggy Steck will do registration
6. Robert Steck volunteered to help with tech
7. Bonnie stated the hotel is aware we are coming and if you haven't booked reservations, do so NOW.

#### Schedule Flyer Party

The Larison flyer party is scheduled for Thursday, May 27<sup>th</sup> 5:30 p.m. at Jim Mueller's office.

#### **Adjourn Meeting**

The meeting was adjourned at 8:13 p.m.

Respectfully Submitted,  
Bren Wamsley, Secretary

#### **Homework Assignments**

News Articles will be written by the following individuals and are due no later than the first Friday following the monthly meeting.

**MAY** Bruce Harmon  
**AUG** David Lumbra

**JUN** Bonnie Mueller  
**SEP**

**JUL** Alicia Andrews  
**OCT**

1. All – Flyer Party, Thursday, May 27<sup>th</sup> 5:30 p.m. at Jim Mueller’s office (Larison Flyer)
2. Officers – On-Site meeting at Coburg site Tuesday, June 1<sup>st</sup> 6:00 p.m.
3. Alicia and Dave Andrews design Events 3 and 4 courses
4. Bonnie Mueller – Amend bylaws to add officer liability insurance
5. Bonnie Mueller – Safety Course for teenagers – on hold until 2010
6. Bonnie Mueller – Create survey to determine types of winter activity interest
7. Bonnie Mueller – Purchase 100 new cones
8. Catherine Reid – Tow timing trailer
9. Dave Andrews – Tow registration trailer
10. Dave Andrews – Map Coburg site
11. Dave Andrews – Purchase water for Event 3 and 4
12. Jerry Braunberger – Purchase trailer shelter aluminum structure
13. Jerry Braunberger – Design a storage structure in the trailer shelter
14. Lorin Wamsley – Map Coburg site
15. Lorin Wamsley – Order Coburg sweeping
16. Lorin Wamsley – Obtain Coburg site insurance for Jim Mueller
17. Pat Ezard – Purchase backup battery pack for TV/DVD
18. Ruben Cruz – Order an additional porta potty
19. Ruben Cruz – Check on bleachers for Event 3 and 4 if needed
20. Ruben Cruz – Determine need for an additional generator
21. Tim Steck – Create side by side EESCC and SCCA PAX comparison using past events
22. Tim Steck – Barcode for timing 2010
23. Tim Steck – Remove old publications